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| **First Steps: IEP Team Consideration of Need for Assistive Technology** |
| **Student’s Name :**  | **Date:** |
| **School:**  | **Grade:**  |
| **Team Members present:**  |
| **Why is the Team meeting to consider the need for AT tools?** |
| **Goal/Curriculum Area (s) of interest:** (Check all that apply)  Written Expression Communication Curriculum Access Other |
| **Step 1:**Team discussion of how educational tasks are presently modified to support student success in the designated goal area.  |
| **Step 2 :**Team discussion about additional task modification to try with student. (Remember to identify WHO will implement these strategies and what the timeline will be for gathering information regarding their effectiveness)  |
| **Step 3:** Team meets to discuss Findings. Record the Discussion and Findings in Team meeting Minutes and place that information in the student’s file.  |
| **STEP 4:**If the above task modifications and/or training the student to use technology-based tools already available in the students’ school are NOT sufficient to address the student’s needs…..the Team Must consider additional strategies which may include a specific AT Tool ( ie, specific software, input device etc.) Team should discuss whether or not they have the needed knowledge and equipment to proceed with trials of unique AT tools.  **If additional expertise and or, AT tools for trials are needed, the Team should contact the ECKCE AT Advisory Team**. |
| AT Advisory Team members are: dsteinbach@usd348.com  |