

East Central Kansas Cooperative in Education

Interlocal #614
600 HIGH ST – PO BOX 41
BALDWIN CITY, KS 66006

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Discretionary Leave Pay Out

Should an employee not use their full allotment of discretionary Leave by the conclusion of any contract year, they shall inform the Cooperative by April 15 of the intent to either:

- i. Allow their remaining discretionary days to accumulate in a special sick leave account under the teacher’s name such accumulation not to exceed 75 days (600 hours). This leave shall be available to the individual teacher’s future use in any instance whereby the current “twelve day” leave is exhausted. Or,
- ii. Receive \$50 per unused day in exchange for returning those unused days to the Cooperative, Pursuant to the completion of the employee’s contract.

When an employee leaves employment with the Cooperative due to retirement through KPER’s or death the employee beneficiary will receive compensation for any unused accumulated leave at a rate of \$50 per day.

Requesting _____ days

Date _____

Signature _____

Print Name _____

Providing *Special Education Services* to:

**Baldwin
USD 348**

**Eudora
USD 491**

**Wellsville
USD 289**