

## **EAST CENTRAL KANSAS COOPERATIVE IN EDUCATION**

### **September 8, 2020 BOARD MINUTES**

The regular meeting of the East Central Kansas Cooperative in Education Board of Directors was held September 8, 2020, at the Performing Arts Center, Baldwin City, Kansas.

**Members Present:** Chris Perry, Susan Schiffelbein, Mike Kelso, Amanda Donovan, Lorelea Hubert, Asst Director, Daniel Wray, Director, and Shelly McCart, Clerk of the Board.

**Members Absent:** Lynn Reazin and Gavin Fouts.

#### **Additional Attendees:**

Chris Perry, Board President, called the meeting to order at 7:01 p.m.

#### **Public Comment**

#### **Opening Business**

##### **Agenda Approval**

Mike Kelso made a motion to approve the agenda as presented. Susan Schiffelbein slowly seconded. Motion passed 4-0.

##### **Approval of the August 11, 2020 Regular Board Minutes**

Susan Schiffelbein made a motion to approve the August 11, 2020 regular board meeting minutes. Mike Kelso seconded. Motion passed 4-0.

##### **Approval of the Financial Reports and Disbursements/Ledger Report**

Mike Kelso made a motion to approve the financial reports as presented. Amanda Donovan seconded. Motion approved 4-0.

#### **Old Business**

#### **New Business**

Mike Kelso made a motion to approve the ECKCE Interlocal Budget for 2020-2021. Amanda Donovan seconded. Motion passed 4-0.

#### **Director's Reports**

- Personnel - Paraprofessional numbers are down about 30% as compared to the end of last year. The effective use of paras in the classroom will be emphasized this year. A resignation was received from one of the EC teachers in Eudora on August 16th. The position was posted immediately. The 5 classrooms have been consolidated into 4 to begin the school year as a replacement is sought.
- Gifted and IDEA file review - Wellsville is the district in the cohort this year. The self-report is 100% compliant and the random file audit will happen sometime in October.
- Fiscal File Review - The window opened last week and anticipate 100% self-reporting as usual.

- We underwent both our Single file audit and our KSDE audit in July. The reports for either are not yet available but should be by the next board meeting.
- Budget - The ECKCE FY21 budget was submitted prior to the August 25th deadline.
- Navigating Change - All staff in all districts have contacted parents on their caseloads and developed contingency plans and/or amendments for service delivery for their students.
- SEAC Update – SEAC plans are still on hold until it is determined whether a zoom format would be beneficial.
- Evaluations - Input regarding evaluations of the director and assistant director going forward. The Board feels that they should evaluate the director and he should evaluate the assistant, except for this first year. The same format will be utilized. Goal targets should be reviewed at the 6-month mark.

### **Executive Session**

Board President Chris Perry made a motion to enter executive session to discuss personnel matters with Director Wray and Assistant Director Lorelea Hubert pursuant to the non-elected personnel exception under KOMA and returning to open meeting at 7:38 p.m. Mike Kelso seconded. Motion passed 4-0.

The Board returned to open meeting at 7:38 p.m.

Susan Schiffelbein made a motion to reduce the liquidated damages to \$2000 at the request of Samantha Holcomb for the termination of her contract. Mike Kelso seconded. Motion approved 4-0.

### **Action on Personnel**

Mike Kelso made a motion to accept the Paraprofessional and Certified resignations and hires as presented. Susan Schiffelbein seconded. Motion passed 4-0.

Susan Schiffelbein made a motion to adjourn. Mike Kelso seconded. Motion passed 4-0.

The meeting was adjourned at 7:41 p.m.

These minutes are subject to final approval at the next regularly scheduled Board meeting.

Shelly McCart,  
Clerk of the Board

## Action on Personnel

### **Resignations**

#### **Paraprofessionals:**

Natalie Stober, BIC  
Jenny Harris, WES  
Penne Baker, EES  
Hannah Reno, WES  
Elliott Stiefel, WEBS  
Teresa Jones, BHS  
Tyson Kelly, EHS  
Amanda Arnold, EMS  
Jillian Schultz  
Sarah Reynolds, Bridges

#### **Certified:**

Samantha Holcomb, Eudora EC

### **Hirings**

#### **Paraprofessionals:**

Amy Roe, WES  
Tony Jones, BIC  
Ashlee Schuler, EES  
Chelsea King, EES  
Kagen Fell, EMS  
Cindy Hemberg, EES  
Shay Wilson, EMS  
Hannah Eldridge, BIC  
Mackenzie Moore, WMS