

**EAST CENTRAL KANSAS COOPERATIVE  
IN EDUCATION--INTERLOCAL #614**

**July 12, 2011 - Board Minutes**

The regularly scheduled meeting of the East Central Kansas Cooperative in Education Board of Directors was held July 12, 2011 at the Cooperative Central Office. Members present were Belinda Rehmer, Ruth Barkley, Juanita Peckham, Eric Votaw, Susan Rader, Sandy Chapman, new Baldwin Board member, Susan Christensen, Director and Sue Martin, Clerk of the Board.

Belinda Rehmer, President, called the meeting to order at 7:05 pm.

**Opening Business**

**Changes, Additions and Adoptions of the Agenda**

Introductions were made for the new Baldwin Board member, Sandy Chapman.

Susan requested that item M. FY12 Music Therapy Contract be added to the agenda.

Juanita Peckham made a motion to adopt the agenda as amended. Ruth Barkley seconded the motion.

It passed with a 6-0 vote.

**Approval of the July Board Meeting Minutes**

Juanita Peckham made a motion to approve the minutes of the June board meeting as presented. Susan Rader seconded the motion. It passed with a 6-0 vote.

**Approval of Financial Reports and Disbursements**

Ruth Barkley made a motion to approve the financial reports and disbursements as presented. Eric Votaw seconded the motion. It passed with a 6-0 vote.

**Executive Session**

Juanita Peckham made a motion to go into Executive Session at 7:20 pm for 20 minutes for the purpose of discussing personnel matters with Maggie Hamilton. Ruth Barkley seconded the motion. It passed with a 6-0 vote. Board reconvened to open session at 7:40 pm.

Eric Votaw made a motion to go into Executive Session again at 7:41 pm for 1 minute for the purpose of discussing personnel matters with Maggie Hamilton. Susan Rader seconded the motion. It passed with a 6-0 vote. Board reconvened to open session at 7:42 pm.

**New Business**

**Elect Officers**

Acting Board President Belinda Rehmer opened the floor for nominations for the 2011-2012 Board President.

Juanita Peckham nominated Ruth Barkley for Board President. Susan Rader seconded the nomination. It passed with a 6-0 vote.

Ruth Barkley, new Board President, opened the floor for Vice President nominations. Juanita Peckham nominated Belinda Rehmer. Susan Rader seconded the nomination. It passed with a 6-0 vote.

**Designate Official Day, Time and Place**

Juanita Peckham made a motion for the following day, time and place of Board meetings:

**Pursuant to K.S.A. 72-08205, the Board of the East Central Kansas Cooperative in Education, Interlocal #614, Douglas County, Kansas by resolution, duly adopted at its regular meeting held July 14, 2009, the following schedule for the regular Board of Directors meetings held during the 2009-2010 school year:**

Hour commencing the meeting:

7:00PM

Day of the week the meeting will be held:

Tuesday

Week of the month the meeting will be held:

Second

Meeting Place:

Office at 715 Chapel  
Baldwin City, KS

**The Board reserves the right to adjourn any regular meeting to another time and place.**

Belinda Rehmer seconded the motion and it passed by a 6-0 vote.

**Appointments and Designations:**

**Board Clerk**

Belinda Rehmer made a motion to appoint Sue Martin as Board Clerk. Sandy Chapman seconded the motion.

It passed with a 6-0 vote.

**Board Treasurer**

Belinda Rehmer made a motion to appoint Brenda Clark as Board Treasurer. Ruth Barkley seconded the motion.

It passed with a 6-0 vote.

**KPERS Agent, Plan 125 Representative and Health Insurance Designate**

Eric Votaw made a motion to appoint Sue Martin as the KPERS Agent and Plan 125 Representative. Belinda Rehmer seconded the motion. It passed with a 6-0 vote.

**Health Insurance Designate**

Ruth Barkley made a motion to appoint Sue Martin as the Health Insurance Designate. Sandy Chapman seconded the motion. It passed with a 6-0 vote.

**Official Newspaper**

Sandy Chapman made a motion to designate The Baldwin City Signal as the official newspaper. Susan Rader seconded the motion. It passed with a 6-0 vote.

**Official Depository**

Ruth Barkley made a motion to designate Baldwin State Bank as the official depository. Eric Votaw seconded the motion. It passed with a 6-0 vote.

**Waive the Fixed Assets Portion of GAAP**

Sandy Chapman made a motion to waive the fixed assets portion of the GAAP. Susan Rader seconded the motion. It passed with a 6-0 vote.

**Renew Contracts for Clerk, Staff Secretary and IMC Coordinator**

Belinda Rehmer made a motion to renew FY12 contracts for Sue Martin, Clerk of the Board, Brenda Clark, Staff Secretary/Treasurer and Brenda Mundinger, Paraeducator Facilitator. Susan Rader seconded the motion. It passed with a 6-0 vote.

**Accept Resignations**

Belinda Rehmer made a motion to accept the resignations of Samantha Cheek, Baldwin Primary Center paraeducator and Jeannie Vonderbrink, Eudora Middle School paraeducator. Ruth Barkley seconded the motion. It passed with a 6-0 vote.

**Appointments for Paraeducators**

Belinda Rehmer made a motion to approve the following 2011-2012 paraeducator agreements: Amanda Arnold, EMS; Cybill Coates, half-time Baldwin PC; Kristina Crawford, BJH; Jennifer Downey, WMS; Heather Miller, Baldwin IC and Kallie Solwa, Eudora Life Skills. Eric Votaw seconded the motion. It passed with a 6-0 vote.

**FY12 Music Therapy Contract**

Belinda Rehmer made a motion to approve the FY12 music therapy contract with Sarah Niileksela. Susan Rader seconded the motion. It passed with a 6-0 vote.

**Director's Reports**

- Susan is still interviewing to fill the remaining paraeducator position openings
- BC/BS 2011-2012 rates increased approximately 4.3% over last year's rates
- Discussed orientation for new BOE members. Different items will be put on the agenda each month under Old Business to acclimate the new member
- Next month Board members will bring samples of administrative evaluations to review

**Executive Session**

Juanita Peckham made a motion to go into Executive Session at 8:30 pm for 20 minutes for the purpose of discussing personnel matters with Susan Christensen. Sandy Chapman seconded the motion. It passed with a 6-0 vote. Board reconvened to open session at 8:50 pm.

Ruth Barkley made a motion to go into Executive Session at 8:51 pm for 10 minutes for the purpose of discussing personnel matters with Susan Christensen. Eric Votaw seconded the motion. It passed with a 6-0 vote. Board reconvened to open session at 9:01 pm.

Ruth Barkley made a motion to go into Executive Session at 9:02 pm for 5 minutes for the purpose of discussing personnel matters with Susan Christensen. Susan Rader seconded the motion. It passed with a 6-0 vote. Board reconvened to open session at 9:07 pm.

Juanita Peckham made a motion to adjourn the meeting at 9:07 pm. Belinda Rehmer seconded the motion. It passed with a 6-0 vote.

These minutes are subject to final approval at the next regularly scheduled Board meeting.

Respectfully Submitted By  
Sue Martin, Clerk of the Board