

EAST CENTRAL KANSAS COOPERATIVE IN EDUCATION

October 12, 2021, BOARD MINUTES

The regular meeting of the East Central Kansas Cooperative in Education Board of Directors was held October 12, 2021, at the Cooperative Office Boardroom at 608 High Street, Baldwin City, Kansas.

Members Present: Chris Perry, Susan Schiffelbein, Amanda Donovan (joined via zoom), Mike Kelso, Daniel Wray, Director, Lorelea Hubert, Asst. Director (joined via zoom), and Shelly McCart, Clerk of the Board.

Members Absent: Dawn Whalen and Lynn Reazin

Additional Attendees: Michael Koonce, Director of Administrative Services, Greenbush, joined via zoom.

Chris Perry, Board President, called the meeting to order at 7:00 p.m.

Public Comment

Opening Business

Agenda Approval

Mike Kelso made a motion to approve the agenda as presented. Susan Schiffelbein seconded. Motion passed 4-0.

Approval of the September 14, 2021, Regular Board Meeting Minutes

Mike Kelso made a motion to approve the September 14, 2021, regular board meeting minutes. Susan Schiffelbein seconded. Motion passed 4-0.

Approval of the Financial Reports and Disbursements/Ledger Report

Mike Kelso made a motion to approve the financial reports as presented. Amanda Donovan seconded. Motion approved 4-0.

Old Business

Vision and Mission of ECKCE-Greenbush presentation.

New Business

Strategic Planning Process/Mission and Vision of ECKCE:

A presentation by Michael Koonce from Greenbush Administrative Services, explaining the process of collecting data/feedback from the staff. After reviewing existing beliefs and values, Michael suggested the following themes/pillars as a starting point.

1. Student Engagement, Social and Emotional Support, and Academic Success
2. Effective Collection, Analysis, and Use of Data Sources to Benefit Students
3. Effective Communication among Students, Schools, ECKCE staff, and Families
4. High Leverage Professional Development for staff to support Effective Interventions and Transition Services

The basic process is as follows:

- Start with the Director/Superintendent-information
- Targets/Needs from that information gathered-either current needs or services or re-evaluate those needs
- Try to work with a 5-year plan but populate the 1st 3 years with goals to achieve
- Then flexible in years 4-5
- Interlocal may be slightly different than the school districts
- Focus groups and/or surveys to obtain information

Michael Koonce left the meeting at 7:45 p.m.

Director's Reports

- Personnel - Still in need of paras in all districts. The interlocal has initiated a referral program for any employee that recruits someone and works at least 3 months will receive a gift card.
- To be proactive and to provide necessary pandemic support to our psychology team, a practicum position has been offered to a psychologist who will be seeking an internship next year. While the position is mostly reimbursable, ESSER money will be utilized to cover the remainder of the position.
Director Wray would like to post for another psych para position to help with the workload of the psychs.
- IDEA and Gifted File Review - The data verification process on a pair of files that were randomly pulled closes on October 25. The appropriate data should be uploaded to KIAS by the deadline, but due to some significant changes in staff at KSDE and in the reporting requirements, we will see if we can achieve compliance. I believe we will reach that goal.
- Director Goals - see attached.
- Fiscal File Review - Fully completed and compliant.
- SEAC Update - Plans are on still hold.

Mike Kelso made a motion to add a psych practicum student as presented. Susan Schiffelbein seconded. Motion approved 4-0.

The Board Members discussed the Strategic Plan ideas and brainstormed ideas on a space for meetings for the focus groups and how that could be achieved. Also, discussion of the process in conjunction with the 4 Board Members up for re-election, confidentiality, and surveying the 3 superintendents and possibly the district staff for feedback.

Executive Session

Mike Kelso made a motion to enter executive session to discuss personnel matters with Director

Dan Wray and Asst Director Lorelea Hubert pursuant to the non-elected personnel exception under KOMA and returning to open meeting at 8:30 p.m. Susan Schiffelbein seconded. Motion passed 4-0.

Susan Schiffelbein made a motion to increase the salary of Shelly McCart to \$42,000/year. Mike Kelso seconded. Motion passed 4-0.

Action on Personnel

Mike Kelso made a motion to accept the Paraprofessional resignations and hires as presented. Susan Schiffelbein seconded. Motion passed 4-0.

Susan Schiffelbein made a motion to adjourn. Mike Kelso seconded. Motion passed 4-0.

The meeting was adjourned at 8:35 p.m.

These minutes are subject to final approval at the next regularly scheduled Board meeting.

Shelly McCart,
Clerk of the Board

Daniel Wray, Director ECKCE
Goals for 21-22 School Year

1. Work within the Strategic Planning Process to develop a five-year plan. The target for 2021-22 will be to have the first 3 years fully developed by the end of the school year.
2. Continue to increase SPP report card compliance by accurately identifying ECE classrooms and balancing class composition accordingly.
3. Increase understanding across all stakeholder groups on the tiered intervention process of MTSS and its relationship to disability identification across all three districts.
4. Redefine WEBS vision and purpose of being a trauma responsive model and communicate that model effectively with all stakeholders.

Action on Personnel

Resignations

Paras:

Kristina Ormsby, EMS

Danny Nguyen, EES

Rachel Gregory, EES/WRC

Jennifer Wold, BPC

Lanie Curtis, EES

Hirings/Changes

Paras:

Margo Dulny, EES/WRC

Heather Copeland-Gassert, EMS

Jennifer Garcia, BPC

Erika Bench, BPC

Desira Franke, BIC

Abby Collins, WES

Maureen Hayes, WHS

Cassandra Ware, BPC

Ami Bruce, EMS