

## **EAST CENTRAL KANSAS COOPERATIVE IN EDUCATION**

### **December 10, 2019 BOARD MINUTES**

The regular meeting of the East Central Kansas Cooperative in Education Board of Directors was held December 10, 2019 at the Cooperative Central Office, Baldwin City, Kansas.

**Members present:** Mike Kelso, Chris Perry, Susan Schiffelbein, Dawn Whalen, Amanda Donovan, Lynn Reazin (arrived at 7:11 p.m.), Daniel Wray, Director, and Shelly McCart, Clerk of the Board.

**Members Absent:** none.

**Additional Attendees:** none.

Chris Perry, Board President, called the meeting to order at 7:02 p.m.

#### **Public Comment**

none.

#### **Opening Business**

##### **Agenda Approval**

Add to New Business b. Director's Evaluation Format Options. Mike Kelso made a motion to approve the agenda as amended. Dawn Whalen seconded. Motion approved 5-0.

##### **Approval of the November 12, 2019 Regular Board Minutes**

Dawn Whalen made a motion to approve the November 12, 2019 regular board meeting minutes. Susan Schiffelbein seconded. Motion approved 5-0.

##### **Approval of the Financial Report and Disbursements**

Mike Kelso made a motion to approve the financial reports and disbursements. Dawn Whalen seconded. Motion approved 5-0.

#### **Old Business**

No old business to be addressed at this meeting.

#### **New Business**

Mike Kelso made a motion to approve the Attorney Contract for the H-1B Specialty Worker. Dawn Whalen seconded. Motion passed 5-0.

Board President Chris Perry presented 2 formats for the Director's Evaluation. The Board Members discussed how the evaluation process should work and asked Director Daniel Wray for his input as to what is helpful. His goals were discussed from the prior evaluation from February 2017. The Board Members will review the format options and add it to the January

agenda. No motion necessary.

The Board asked Director Wray to review the basics of the Expenditure and Revenue Ledger Reports and to add these reports to the monthly financials in the Board Packet. They agreed that it was useful to see how the budget is progressing throughout the year.

The Board reviewed the staffing report with FTE and approximate students per caseload. Director Dan Wray expressed that these numbers are not 100% accurate due to the fact that they do not reflect the students being evaluated, or general education students that are in the Early Childhood classrooms along with SPED. Discussion of offering a retirement incentive and how that would be implemented and if it could still be offered this year. The Interlocal has 10 teachers that meet the KPERS formula requirement to retire.

The Board asked Director Dan Wray what the evaluation process is for Certified staff. Dan is responsible for the Psychs, PTs, OTs, SLPs, Behavior Specialist, and WEBS Admin. The building principals evaluate the SPED teachers.

Other options to reduce spending were discussed such as raising the para contribution on health insurance or reducing the number of hours paras can work to 28 or less per week so that the Interlocal would not be required to offer health insurance to the paraprofessionals.

Director Dan Wray is communicating with legislators about the funding crisis, and encouraged the Board Members, their Superintendents and building administrators to write them as well.

### **Director's Reports**

- Personnel - Fully staffed now, with just a couple of resignations to fill. Some para attendance issues have been addressed with those individuals and appropriately noticed.
- The Kansas Board of Healing Arts Has denied our PT's request to approve her license which she is appealing. We will continue to contract with Quantum for those services in the interim.
- The Affiliation Agreement with KU, Which the Board approved at the November meeting, has been amended to include a fee for service agreement that will reimburse our teachers in the event of a student teacher placement.

Mike Kelso made a motion to approve the amended Affiliation Agreement with KU to include the fee for service agreement. Amanda Donovan seconded. Motion approved 6-0.

- The formal complaint filed against Eudora Elementary was successfully defended and finding in favor of the school on all 6 counts. The team did an excellent job of providing the appropriate documentation as necessary.
- Budget - The assessment projections will depend entirely upon how successful the campaign is to allocate the unspent funds in the education budget to categorical aid to bring the share of excess cost up to a more acceptable level, currently at 75.3%. The application of the entire amount would bring us up to approximately 82%, well short of the constitutional mandate of 92%, but should this be achieved, there would be no

increase to assessments next year. I have modified the letter that KASEA has provided to reflect the impact on the 3 respective districts and will be delivering a copy of the letter to the respective legislators of each district next week, as well as sending a copy to the governor. In response to the request for a potential staff reduction list, it is not feasible to create one based upon our MOE requirements, short of voluntary attrition, which I cannot anticipate at this juncture, nor can I in good conscience of both student need and legal obligation recommend any reduction at this point. Should student movement dictate the need or should the campaign to reallocate the excess funds mentioned earlier prove unsuccessful, we can revisit the topic in March.

- An inservice for the ECKCE staff will be held on January 3rd at the Baldwin Intermediate Center. An agenda and sign up for the various sessions/topics will go out to staff this week. It will consist of 12 different hour-long session in a seminar-style format.
- We have a contract with a lawyer to handle the H-1B application for our Life Skills teacher in Eudora and have submitted it to the Board for approval.
- MOE - Maintenance of Effort - was completed for all 3 districts and submitted to the state by the December 6th deadline.
- SEAC - The group has suggested to decrease the frequency of the meetings due to attendance. The next meeting will be in January.

#### **Executive Session**

None needed.

#### **Action on Personnel**

Lynn Reazin made a motion to accept the paraprofessional resignations and hires as presented. Susan Schiffelbein seconded. Motion carried 6-0.

Susan Schiffelbein made a motion to adjourn. Lynn Reazin seconded. Motion carried 6-0.

The meeting was adjourned at 9:00 p.m.

These minutes are subject to final approval at the next regularly scheduled Board meeting.

Shelly McCart,  
Clerk of the Board

## **Action on Personnel**

### **Resignations**

#### **Paraprofessionals:**

Cole Silsby, BJHS

Terri Maring, EMS

Janell Shalkoski, WES

### **New Hires**

#### **Paraprofessionals:**

Elliott Stiefel, WEBS EMS

Cassandra Ware, BHS