

EAST CENTRAL KANSAS COOPERATIVE IN EDUCATION

December 14, 2021, BOARD MINUTES

The regular meeting of the East Central Kansas Cooperative in Education Board of Directors was held December 14, 2021, at the Cooperative Office Boardroom, 608 High Street, Baldwin City, Kansas.

Members Present: Chris Perry, Susan Schifflbein, Mike Kelso, Dawn Whalen (joined via zoom), Amanda Donovan (joined via zoom), Lynn Reazin (joined via zoom), Daniel Wray, Director, Lorelea Hubert, Asst. Director, and Shelly McCart, Clerk of the Board.

Members Absent:

Additional Attendees: Andrea King, Eudora EC teacher, and HJ Heistand, Kaw Valley Uniserv Director.

Chris Perry, Board President, called the meeting to order at 7:02 p.m.

Public Comment

Opening Business

Agenda Approval

Mike Kelso made a motion to approve the agenda as presented. Susan Schifflbein seconded. Motion passed 5-0.

Executive Session

Board President Chris Perry made a motion to enter executive session to discuss personnel matters with the Board Members, Andrea King and HJ Hiestand, Director Dan Wray, and Asst Director Lorelea Hubert pursuant to the non-elected personnel exception under KOMA and returning to open meeting at 7:15 p.m. Susan Schifflbein seconded. Motion passed 5-0.

Lynn Reazin joined the meeting and executive session via zoom at 7:07 p.m.

Board President Chris Perry made a motion to enter executive session to discuss personnel matters with the Board Members, Director Dan Wray, and Asst Director Lorelea Hubert pursuant to the non-elected personnel exception under KOMA and returning to open meeting at 7:25 p.m. Susan Schifflbein seconded. Motion passed 6-0.

Board President Chris Perry made a motion to enter executive session to discuss personnel matters with the Board Members, Director Dan Wray, and Asst Director Lorelea Hubert pursuant to the non-elected personnel exception under KOMA and returning to open meeting at 7:35 p.m. Mike Kelso seconded. Motion passed 6-0.

Board President Chris Perry made a motion to enter executive session to discuss personnel matters with the Board Members, Director Dan Wray, and Asst Director Lorelea Hubert pursuant to the non-elected personnel exception under KOMA and returning to open meeting at 7:42 p.m. Susan Schiffelbein seconded. Motion passed 6-0.

Board President Chris Perry made a motion to enter executive session to discuss personnel matters with the Board Members, Director Dan Wray, and Asst Director Lorelea Hubert pursuant to the non-elected personnel exception under KOMA and returning to open meeting at 7:49 p.m. Mike Kelso seconded. Motion passed 6-0.

The Board Members reconvened into open session at 7:49 p.m.

Mike Kelso made a motion to accept the letter of resignation of Andrea King as presented. Chris Perry seconded. Motion approved 6-0.

Susan Schiffelbein made a motion to waive the liquidated damages per reasons outlined in the Negotiated Agreement. Mike Kelso seconded. Motion approved 6-0.

Andrea King and HJ Hiestand left the meeting at 7:55 p.m.

Approval of the November 9, 2021, Regular Board Meeting Minutes

Susan Schiffelbein made a motion to approve the November 9, 2021, regular board meeting minutes. Chris Perry seconded. Motion passed 6-0.

Approval of the Financial Reports and Disbursements/Ledger Report

Mike Kelso made a motion to approve the financial reports as presented. Chris Perry seconded. Motion approved 6-0.

Old Business

Vision and Mission of ECKCE/Strategic Planning Update:

Dan and Lorelea discussed the questions and survey data

Some of the ideas/suggestions going forward are:

- Different grade bands

- Add Parent/community member to question 2

- If the response is "not satisfied" to question 3 & 4 add a dropdown or comment box

- Omit the word "be" in question 8

- Add support of mental health question for staff-could have pop up box

- Gifted IEP to question 2

Possibly work with Michael Koonce to modify and present at the January meeting

New Business

None

Director's Reports

- Personnel - We had a resignation in the Early Childhood program which will require an executive session to discuss. We also have had a few para resignations and hires, but are still understaffed in a few buildings, although we continue to search. One of our SLPs had her baby earlier than anticipated and we are doing the best we can to cover her caseload. I have reached out to 5 staffing agencies looking for a substitute, as we have been anticipating this for 3 months. I will continue to search. We are also needing support to cover the departure of an SLP who retired at the end of last year but agreed to cover another maternity leave through October and to cover some of the kids in our Eudora secondary schools until we were able to hire someone new. That will be added to the staffing agency request.
- Gifted File Review - Because the file that was pulled for review in Baldwin was found to have an immeasurable goal, KSDE has formally requested that a DCAP be completed for USD 348. I anticipate having the DCAP written by the January 10 deadline and have already arranged for training of staff to address the improvement of goal writing.
- Accreditation Waivers - The deadline for waivers is February 1st. We need a few more than in past years but anticipate all will be approved.
- Budget - Preliminary budget planning to determine an approximate assessment target for next year has begun and that information was shared with the superintendents last week. Based upon the careful planning of the use of ESSER 2 and ARP monies, along with an anticipation of a higher categorical aid amount due to the statewide staffing decreases, the assessment projection is targeted at 2% above this year's amount.
- MOE – The Maintenance of Effort Application was delayed this year to January 15th -it is typically due by the first Friday of December. I have been in contact with the business offices to get their information in at the very latest by January 8 to give me time to complete the application by the deadline.
- Negotiations Training – The annual negotiations training required by Kansas statute is being done virtually. I will pass along information for any new board members once they come on in January, as we will need to replace one member of our negotiations team this year with Mike Kelso's departure. He will be missed.
- SEAC Update - Meetings are on hold until the health department is in support of in person meetings, but we hope to have one on January 24th.

Lynn Reazin exited the meeting at 8:25 p.m.

Board Member Input:

"Keep Fighting the Fight" - Mike Kelso

Director Dan Wray presented an engraved plaque as a token of appreciation to outgoing Board Member Mike Kelso honoring his many years of service to the Board.

Action on Personnel

Mike Kelso made a motion to accept the Paraprofessional resignations and Paraprofessional hires and Certified hires and changes as presented. Susan Schiffelbein seconded. Motion passed 5-0.

Mike Kelso made a motion to adjourn. Susan Schiffelbein seconded. Motion passed 5-0. The meeting was adjourned at 8:40 p.m.

These minutes are subject to final approval at the next regularly scheduled Board meeting.

Shelly McCart,
Clerk of the Board

Action on Personnel

Resignations

Paras:

Skyler Gilbreth, WES
Sierra Smith, EES
Julia Becker, EES
Shawwna Midland, BIC

Certified:

Andrea King, EC Eudora

Hirings/Changes

Paras:

Kimberly Chappell, EMS
Deborah Sheffield, BPC
Elizabeth Buchele, Eudora SLP-A

Certified:

Paige Preheim, Psych Eudora
Sarah Chambers, Eudora ASL Interpreter
Megan DeLaTorre, WES 2nd-3rd
Taylor Horn, EC Eudora