

## **EAST CENTRAL KANSAS COOPERATIVE IN EDUCATION**

### **May 12, 2020 BOARD MINUTES**

The regular meeting of the East Central Kansas Cooperative in Education Board of Directors was held May 12, 2020 virtually via Zoom Meeting.

**Members present** Chris Perry, Susan Schiffelbein, Dawn Whalen, Amanda Donovan, Mike Kelso, Daniel Wray, Director, and Shelly McCart, Clerk of the Board.

**Members Absent:** Lynn Reazin

#### **Additional Attendees:**

Chris Perry, Board President, called the meeting to order at 7:03 p.m.

#### **Public Comment**

#### **Opening Business**

##### **Agenda Approval**

Dawn Whalen made a motion to approve the agenda as presented. Susan Schiffelbein seconded. Motion passed 5-0.

##### **Approval of the April 14, 2020 Regular Board Minutes and April 28, 2020 Special Meeting Minutes**

Susan Schiffelbein made a motion to approve the April 14, 2020 regular board meeting minutes and the April 28, 2020 special meeting minutes. Dawn Whalen seconded. Motion passed 5-0.

##### **Approval of the Financial Reports and Disbursements/Ledger Report**

Mike Kelso made a motion to approve the financial reports as presented. Dawn Whalen seconded. Motion approved 5-0.

Board President Chris Perry asked if the COVID closure had impacted the financials regarding mileage, sub expenses, and unemployment costs. Director Dan Wray replied that mileage expenses were down about 12-15%, no substitute costs, and unemployment had not changed since all employees were still employed and receiving pay.

#### **Old Business**

Director's Evaluation-Board President Chris Perry compiled the data received from the Board Members and reviewed it with Director Dan Wray prior to the meeting. The members appreciate his knowledge on funding details but wish to improve clarity on assessments and issues as soon as they arise in the future. Discussion about the evaluation format, removing language about board retreats, and possibly surveying the staff for subsequent evaluations.

Mike Kelso made a motion to extend the Director's contract as is, to be modified later about

financial compensation. Susan Schiffelbein seconded. Motion approved 5-0.

### **New Business**

Handbook Revisions-Director Dan Wray suggested that the revisions wait until the June meeting to see how things evolve to ensure that further changes would not need to be made again soon.

Dawn Whalen made a motion to approve the ESY staff list as presented, understanding that minor changes may be made in the upcoming days if need be. Susan Schiffelbein seconded. motion approved 5-0.

### **Director's Reports**

- Personnel-Paras hours are all in with one exception. Para evaluations are almost complete.
- ESY teaching and para positions for a face-to-face ESY program to begin June 8. A plan to provide those services has been developed and arrangements for building use, transportation, and nursing services to be provided. Precautions related to the pandemic concerns include:

*Daily temperatures taken of all attending students and staff Protective facemasks to be worn by all staff, provided by the interlocal.*

*Hand sanitizer at each location.*

*Thorough disinfecting of all surfaces prior to and immediately following each session.*

*Social Distancing and appropriate class size per Phase 2 guidelines.*

The Lumberyard Fine Arts center in Baldwin will assemble the appropriate number of masks. We have ordered 16 gallons of hand sanitizer, arranged for nursing and custodial support. There may be a decrease in the number of students that access the ESY sessions, currently at 115 qualified students. We have hired 18 teachers and 33 paras to support.

A candidate for the Autism classroom has been interviewed in Eudora and are awaiting an answer as to her acceptance.

A plan to consolidate the SW position In Eudora is based upon my conversations with the superintendents.

The Assistant Director's position is posted for outside applicants. We interviewed three internal candidates but did not get anyone ready to accept the position.

The physical therapy position has been posted at a .6 FTE. An interested candidate has been interviewed.

Retirements from two early childhood teachers in Baldwin were received. Both positions

have been interviewed and offered. One has accepted and the other should be finalized soon.

- Budget-The assessment projections are still dismal, given that the K-12 budget committee has only recently agreed to reconvene on the final scheduled day of the session. Anticipation is that assessments will reflect a 7-9% increase, limiting the ability to add much to our base in negotiations. The CARES money that is designated to flow through the districts, earmarked for special education, will help in the final assessments, but other expenditures will offset the bulk of the money. Still awaiting the finalization of the cat aid amount for this year.
- The H1B application for our life skills teacher in Eudora was approved, so he will be on board for the next 3 years.
- All evaluations and conferences are complete or scheduled for all appropriate certified staff.
- Negotiations are on hold until the budget comes into clearer focus at the state level. The superintendents of the interlocal districts are not anticipating any movement toward negotiations for their respective districts anytime soon.

#### **Executive Session**

None needed.

#### **Action on Personnel**

Mike Kelso made a motion to accept the Paraprofessional and Certified resignations as presented. Dawn Whalen seconded. Motion passed 5-0.

Dawn Whalen made a motion to adjourn. Mike Kelso seconded. Motion passed 5-0.

The meeting was adjourned at 8:29 p.m.

These minutes are subject to final approval at the next regularly scheduled Board meeting.

Shelly McCart,  
Clerk of the Board

## **Action on Personnel**

### **Resignations**

#### **Paraprofessionals:**

Jamie Gray, WES

Kathy Bohmann, BIC

Laurei Scaruffi, Bridges

#### **Certified:**

Linda Jane Wiseman, BPC EC

Janelle Arb, BPC EC