

EAST CENTRAL KANSAS COOPERATIVE IN EDUCATION

July 9, 2019 BOARD MINUTES

The regular meeting of the East Central Kansas Cooperative in Education Board of Directors was held July 9, 2019 at the Cooperative Central Office, Baldwin City, Kansas.

Members present: Mike Kelso, Chris Perry, Susan Schiffelbein, Dawn Whalen, Amanda Donovan (alternate-Wellsville), Daniel Wray, Director, and Shelly McCart, Clerk of the Board.

Members Absent: Lynn Reazin and Shane Pruitt.

Additional Attendees: none.

Mike Kelso, Board President, called the meeting to order at 7:02 p.m.

Public Comment

none.

Opening Business

Agenda Approval

Dawn Whalen made a motion to approve the agenda as presented. Susan Schiffelbein seconded. Motion approved 5-0.

Approval of the June 11, 2019 Regular Board Minutes

Dawn Whalen made a motion to approve the June 11, 2019 regular board meeting minutes. Chris Perry seconded. Motion approved 5-0.

Approval of the Financial Report and Disbursements

Due to the breach in the bank account and transitioning from the old account to the new account, the financial reports and disbursement approval was tabled until the August meeting.

Old Business

No old business to be addressed at this meeting.

New Business

Dawn Whalen made a motion to nominate Chris Perry for President. Susan Schiffelbein seconded. Chris Perry accepted the nomination. Motion passed 5-0.

Susan Schiffelbein Made a motion to nominate Mike Kelso for Vice President. Dawn Whalen seconded. Mike Kelso accepted the nomination. Motion passed 5-0.

Susan Schiffelbein made a motion to elect officers at the February 11th, 2020 Board Meeting. Dawn Whalen seconded. Motion passed 5-0.

B. Official Meeting Dates and Times

Pursuant to K.S.A. 72-1138, the Board of the East Central Kansas Cooperative In Education, Interlocal #614, Douglas County Kansas by resolution duly adopted at this regular meeting held July 9, 2019, the following schedule for the regular Board of Directors meetings held during the 2019-2020 school year:

<i>Hour commencing the meeting</i>	<i>7:00 p.m.</i>
<i>Day of the week the meeting will be held</i>	<i>Tuesday</i>
<i>Week of the month the meeting will be held</i>	<i>Second</i>
<i>Meeting place</i>	<i>Interlocal Central Office Baldwin City, Kansas</i>

The Board reserves the right to adjourn any regular meeting to another time and/or place.

Appointments and Designations

C. KPERS Agent and Plan 125 Representative

Kim Bergan

D. Health Insurance Designate

Kim Bergan

E. Official Newspaper

Lawrence Journal World

F. Official Depositories

Baldwin State Bank

Kansas State Bank

G. Bank Signatures

Chris Perry to be added to the bank account as President

H. Adopt Waiver of Fixed Assets Portion of GAAP

Dawn Whalen made a motion to keep appointments and designations, items: *C, D, E, F, H* the same and item *G* add Chris Perry to the bank account as President. Susan Schiffelbein seconded. Motion passed 5-0.

Dawn Whalen made a motion to approve the PNA Extension of Time for Certified if necessary. Susan Schiffelbein seconded. Motion carried 5-0.

J. Methods for Destroying Records

Dawn Whalen made a motion to approve the destruction of the following records 3 years or older. Chris Perry seconded. Motion passed 5-0.

Bookkeeping: vouchers and purchase orders, financial papers such as warrants, checks, receipts and cancelled checks

K. Para Pay Increase

Dawn Whalen made a motion to increase the paraprofessional pay \$.20/hour for the 2019-20 school year. Susan Schiffelbein seconded. Motion approved 5-0.

Director's Reports

- Personnel - Certified positions are fully staffed at this time, just waiting on the immigration department for the OPT permit for our Eudora Life Skills teacher. Finalizing para allocations and transfers but anticipate filling all needs for this year.
A contract has been offered and accepted for a part-time physical therapist for the 2019-20 school year and Quantum has been notified that we will not be utilizing their services.
- Negotiations - The last meeting on June 24th was productive and close to reaching an agreement. The health insurance premiums and categorical aid amounts should be final by the July 18th scheduled meeting. However, per K.S.A. 72-5426(d), we will prepare a PNA Extension of Time to be filed by July 31st if no agreement is reached by then.
The addition of an EAP (Employee Assistance Program) was discussed. A quote was obtained from BCBS and to cover all employees in the Interlocal it would be \$3200 for the year. Discussion regarding adding it to our benefit package and not just the Negotiated Agreement since the paras would be covered as well.
- Budget - The School Finance Office further reduced projections for cat aid to \$30,085 per FTE for this year and projected to be \$29,800 for FY19-20.
- SEAC - Still on hiatus for the summer. Plans are in the works for a Unified sports program for the fall.
- ESY will conclude on July 18th.
- Preliminary insurance renewal estimates from BCBS show a minimal 0.1% increase to the certified plan and a 20% increase to the paraprofessional policy. To meet ACA affordability requirements, the Interlocal will have to contribute \$360 per month per para instead of the current \$285.

Executive Session

Dawn Whalen made a motion to enter executive session to discuss personnel matters with Director Wray pursuant to the non-elected personnel exception under KOMA and returning to open meeting at 8:15 p.m. Susan Schiffelbein seconded. Motion passed 5-0.

Action on Personnel

Dawn Whalen made a motion to accept the paraprofessional resignations and hires and certified contract as presented. Chris Perry seconded. Motion carried 5-0.

Susan Schiffelbein made a motion to adjourn. Dawn Whalen seconded. Motion carried 5-0.

The meeting was adjourned at 8:20 p.m.

These minutes are subject to final approval at the next regularly scheduled Board meeting.

Shelly McCart,
Clerk of the Board

Action on Personnel

Resignations

Paraprofessionals:

Katie O'Brien, BHS
Cindy Johnson, BIC
Kelly Lawrence, WES

New Hires

Paraprofessionals:

Zach Greenlee, EMS
Melissa Alford, BIC
Blake Adamson, EES
Kelly Kordes, EES
Heidi Elliott, EES
Heidi Johnston, BPC
Kristy Torchia, BPC

Certified:

Sarah Taylor, PT, part-time ALL