

EAST CENTRAL KANSAS COOPERATIVE IN EDUCATION

September 13, 2022, BOARD MINUTES

The regular meeting of the East Central Kansas Cooperative in Education Board of Directors was held September 13, 2022, at the ECKCE Office, 600 High Street, Baldwin City, Kansas.

Members Present: Chris Perry, Tony Brown, Lynn Reazin, Dawn Whalen, Becky Plate, Daniel Wray, Director, Lorelea Hubert, Assistant Director, and Shelly McCart, Clerk of the Board.

Additional Attendees: Ryan Rock (via Google Meet), Aubrey Jung (via Google Meet, joined at 7:28 p.m.)

Chris Perry, Board President, called the meeting to order at 7:01 p.m.

Public Comment

Opening Business

Agenda Approval

Lynn Reazin made a motion to approve the agenda as presented. Becky Plate seconded. Motion passed 5-0.

Approval of Minutes

Dawn Whalen made a motion to approve the August 9, 2022, regular meeting minutes. Tony Brown seconded. Motion passed 5-0.

Approval of the Financial Reports and Disbursements/Ledger Report

Lynn Reazin made a motion to approve the financial reports as presented. Dawn Whalen seconded. Motion approved 5-0.

Old Business

Strategic Plan Update

- Lorelea Hubert presented a Flippity Chart graphic with the group that shows the progress on items in the Strategic Plan with items in yellow that are occurring/happening already, etc. She will email all Board Members this information to share with their respective Boards. They would like to see this on the website with updates, possibly quarterly.
- Dan and Lorelea have been looking at different service models in various districts
- What is our current practice, and do we do it because it has always been done that way? Can staff adjust to change? Conversations and information gathering with all stakeholders
- "Sped Syndrome" more adults = less independence

New Business

N/A

Director's Report

Personnel – The year has gotten off to a mixed start, with a last-minute resignation and a subsequent hire, shortages in the paraprofessionals, thankfully spread out rather evenly and we have been steadily adding where we find appropriate candidates.

Due to the necessitated model of delivering OT services, more planning time was necessary to address all the needs but are continuing to fine tune the service delivery and feel that the model has utility moving forward.

Audit – The KSDE Audit was completed the last week of August with a \$363 discrepancy in our favor. Also, the independent Single-File auditor has begun the process of completing the external audit and should have that ready soon.

Budget — The budget was submitted ahead of the August 25 deadline and reflects the appropriate estimates of the FY23 needs. Of course, it is dependent upon filling some paraprofessional spots that are not yet filled. Also, insurance renewal numbers remained static and ended up with a nearly zero-sum for the classified staff. The lower numbers will contribute to greater overall savings which has a positive impact on the expenditures for this year.

IDEA part B—Budget was submitted August 4 ahead of the August 19 deadline.

TIP Grant – I submitted the TIP grant on July 7 ahead of the August Deadline. The amount is unchanged for the FY23 window.

Indicator 12 was submitted with 100% compliance.

Director Goals for 2022-23 – I will be presenting these goals to you for perusal and revision.

SEAC Update – The first meeting is scheduled on September 20 at 6:00 at the Baldwin Intermediate Center. introductions of new staff and outline the Strategic Plan and open the forum for questions.

A system problem was discovered regarding healthcare plans for students. Turnover in staff caused some gaps that needed attention. Plans vary from mild allergies to severe needs and should be written down in all 3 districts and shared with transportation. It was addressed in the staff monthly newsletter sent out on September 13th.

Board Member Input:

Eudora has a special meeting on Sept. 14th to discuss the capital improvement plan. The Board would like feedback from the Interlocal regarding specific building related needs or requests for changes/improvements. Discussion about how the EC classes is doing at EES and WEBS MS/HS are faring in the West building. The Baldwin Members also mentioned improvements and/or changes to be considered for its district in conjunction with the rec dept.

The Board Members suggested trying LinkedIn or even possibly headhunters to find and fill open positions since some of our specialty positions are not just viewed in the educational realm.

Executive Session

Lynn Reazin made a motion to enter executive session with the Board Members and Dan Wray,

to discuss personnel matters pursuant to the non-elected personnel exception under KOMA, and the open meeting will resume in the Boardroom at 8:16 p.m. Dawn Whalen seconded. Motion passed 5-0.

The Board reconvened into open session.

Action on Personnel

Tony Brown made a motion to accept the Personnel Report as presented. Lynn Reazin seconded. Motion passed 5-0.

Lynn Reazin made a motion to adjourn. Becky Plate seconded. Motion passed 5-0.

The meeting was adjourned at 8:18 p.m.

These minutes are subject to final approval at the next regularly scheduled Board meeting.

Shelly McCart,
Clerk of the Board

Action on Personnel

Resignations

Paras:

Hirings/Changes

Paras:

Michelle Bradshaw, EES
Saygan Trusty, BHS
Melissa Schuetz, WMS
Rebekah Elbert, BIC
Hanna Heintzelman, EES
Kaitlin Shay, EHS
Patty Irick, BJHS
Jennifer Ozier, BHS
Sarah Russell, EHS
Pier Masterson, EES

Certified:

Gretchen Reed, Eudora OT .4FTE