

EAST CENTRAL KANSAS COOPERATIVE IN EDUCATION

February 21, 2018 BOARD MINUTES

The regular meeting of the East Central Kansas Cooperative in Education Board of Directors was held February 21, 2018 at the Cooperative Central Office, Baldwin City, Kansas.

Members present: Mike Kelso, Dawn Whalen, Chris Perry, Susan Schiffelbein, Daniel Wray, Director, and Shelly McCart, Clerk of the Board.

Members Absent: Lynn Reazin and Shane Pruitt.

Additional Attendees: None.

Mike Kelso, Board President, called the meeting to order at 7:00 p.m.

Public Comment

None

Opening Business

Agenda Approval

Dawn Whalen made a motion to approve the agenda as presented. Susan Schiffelbein seconded the motion. Motion approved 4-0.

Approval of the January 9, 2018 Regular Board Minutes

Dawn Whalen made a motion to approve the January 9, 2018 regular board meeting minutes. Susan Schiffelbein seconded the motion. Motion approved 4-0.

Approval of the Financial Report and Disbursements

Dawn Whalen made a motion to approve the financial reports as presented. Chris Perry seconded the motion. Motion approved 4-0.

Old Business

- No old business to be addressed at this meeting.

New Business

- No new business to be addressed at this meeting.

Director's Reports

- Personnel-We have had some paraprofessional turnover, currently we have 2 openings and one anticipated. Discussion on qualifications for paras was discussed: must have a high school diploma and be 18 years of age, pass a background check, and complete the required number of in service hours based on the state requirements. There are two postings for certified openings we will have at year's end. Director Dan Wray will be interviewing potential candidates at KU on March 6th.

- End of the year conferences will be scheduled soon with the certified staff.
- The estimates for the budget are still in process but preliminary estimates suggest an increase of approximately 8% in assessments to the schools for next year.
- The staff was reminded of the Medicaid replacement funds reporting date window from February 22nd through March 7th.
- Our budget audit appeal from KSDE- we have not received the final results yet, but anticipate a significant reduction in the amount owed. Some of the appeal was denied due to para discretionary hours not being allowed in their total number of hours worked.
- Our next board meeting will take place on Tuesday, March 20th, to accommodate for spring break.
- Director Dan Wray attended negotiations training sponsored by KASB and anticipate that our negotiations will begin in April. Discussion regarding the 403b for Certified and if the Coop contribution should have a vesting requirement.

Executive Session

Dawn Whalen made a motion to go into executive session to discuss an individual employee's performance pursuant to the non-elected personnel exception under KOMA, and the open meeting will resume in the boardroom at 7:40. Susan Schiffelbein seconded the motion. Motion approved 4-0.

Susan Schiffelbein made a motion to go into executive session to discuss an individual employee's performance pursuant to the non-elected personnel exception under KOMA, and the open meeting will resume in the boardroom at 7:45. Dawn Whalen seconded the motion. Motion approved 4-0.

Susan Schiffelbein made a motion to go into executive session to discuss an individual employee's performance pursuant to the non-elected personnel exception under KOMA, and the open meeting will resume in the boardroom at 7:51. Dawn Whalen seconded the motion. Motion approved 4-0.

Action on Personnel

Susan Schiffelbein made a motion to accept the paraprofessional resignations and hires as presented. Chris Perry seconded the motion. Motion carried 4-0.

Dawn Whalen made a motion to adjourn. Susan Schiffelbein seconded the motion. Motion carried 4-0.

The meeting was adjourned at 7:54 p.m.

These minutes are subject to final approval at the next regularly scheduled Board meeting.

Shelly McCart, Clerk of the Board

Action on Personnel

Resignations

Paraprofessionals:

Jeanne Hamilton, BPC

Mary Sue Martin, EHS

Tabitha Chancellor, BHS

New Hires

Paraprofessionals:

Susan Chaney, WES

Patricia Oliver, BPC

Jordan Hanson, EHS